

Career Opportunity Project Manager, Crisis Care Reform

ABOUT THE 'CRISIS CARE REFORM' PROJECT

Canadian Mental Health Association BC Division is looking for a Project Manager to support the management of the province-wide 'Crisis Care Reform' project.

The Canadian Mental Health Association (CMHA) BC Division is working alongside the Province, municipalities, First Nations, community agencies and people with lived and living experience to develop, pilot and evaluate civilian-led mental health crisis teams that provide an alternative or auxiliary service to police response to crisis calls related to mental health and substance use. The program pairs a mental health professional with a trained peer crisis responder to provide trauma-informed, culturally safe support to BC residents, specifically those who are at a higher risk of experiencing distress that may lead to police contact and criminalization.

The overarching goal of our policy team is to build an evidence base and advocate for crisis care reform across the province of British Columbia. The project includes four phases:

1. **Planning:** community planning processes within municipalities that center the voices of people with lived and living experience of mental illness, substance use and corrections;
2. **Preparation:** the co-development of program models that adhere to existing best practices for non-police crisis response and meet the identified needs of communities;
3. **Implementation:** the operation of pilot programs by local community agencies;
4. **Evaluation:** the collection and analysis of program data to determine impact on health and social outcomes and system reform.

ABOUT THE POSITION

The Project Manager, Crisis Care Reform will support the management of this province-wide project. Their core duties include project management, community engagement and participatory research, alongside smaller contributions to data collection, evaluation and knowledge exchange. The successful candidate will work effectively with diverse stakeholders including provincial government bodies, municipalities, health authorities, police, community agencies and people with lived and living experience and their families. Under the supervision of the Policy Director duties and responsibilities include but are not limited to:

- Develop and manage project plans for each municipal pilot site that are rooted in community needs, external expertise, and the perspectives of people with lived and living experience;
- Manage project budgets to ensure cost-effectiveness and program accountability;
- Ensure reporting and accountability requirements are met by contracted community agencies;

- Work collaboratively with diverse stakeholders across the province;
- Support the CMHA BC peer researchers and external evaluators by coordinating and compiling project related qualitative and quantitative data for program development, monitoring and reporting;
- Contribute and where appropriate lead, knowledge translation efforts that promote high quality, evidence-based resources to guide and inform community-led approaches;
- Develop project reports, briefing notes and status updates;
- Participate in committees and working groups;
- Maintain principles of reconciliation, decolonization, and equity;
- Other duties as assigned.

ABOUT YOU

Education and Training

- A minimum of 2-3 years of project management experience
- A graduate degree, preferably related to public policy, public health, mental health and substance use or a similarly relevant discipline
- Project management training and demonstrated skills such as project planning, resource and financial management, communication, risk management and problem solving
- Recent experience ethically gathering and utilizing both quantitative and qualitative data
- Knowledge of reconciliation, decolonization and equity principles as they relate to health
- Knowledge of the provincial mental health and substance use sector
- Knowledge of harm reduction approaches to address substance use issues
- Knowledge and experience conducting participatory action research is an asset
- Knowledge translation and/or government relations experience is an asset

Skills

- Excellent interpersonal, written and verbal communication skills
- Excellent working knowledge of Word, PowerPoint and Excel
- Excellent time management and organization skills
- Ability to work collaboratively and effectively with diverse communities and stakeholders
- Ability and confidence to work in a self-directed manner
- Capacity to juggle multiple demands with varying deadlines

WORKING CONDITIONS

- The position is currently funded for a 5 (five) year term.
- The position is located at the CMHA BC Division office currently located in downtown Vancouver. Due to COVID- 19, working from the office is voluntary at this time and the work might be completed remotely. A flexible working arrangement might be applicable depending on the project needs.
- The position is 37.5 hours per week, primarily during regular office business hours and requires occasional flexibility to travel.

- Performance will be reviewed annually by the Policy Director.
- This is a unionized position and the role assessment is under review by the Health Employers Association BC.

HOW TO APPLY:

Please submit your resume along with a cover letter, clearly documenting how you satisfy the requirements outlined in this job posting to cmha.careers@cmha.bc.ca by 5pm on October 8, 2021. We regret that only short-listed candidates will be contacted to schedule an interview.

ABOUT US

Founded in 1918, the Canadian Mental Health Association (CMHA) is a national charity that helps maintain and improve mental health for all Canadians. As the nation-wide leader and champion for mental health, CMHA promotes the mental health of all and supports the resilience and recovery of people experiencing mental illness.

We are an employer who values diversity and encourages applications from people of all sexual orientations and gender identities, persons with disabilities, members of visible minorities, and Indigenous people. Please do not hesitate to self-identify in your application if you feel comfortable doing so.