

CAREER OPPORTUNITY

JOB DEVELOPER - NATIONAL EMPLOYMENT PROJECT VICTORIA, BC

Introduction:

CMHA BC is part of a National Employment Project which involves partnering with employers and participants with little or no work experience to find and maintain employment. The focus is on supporting people with experience of mental illness and/or addictions to successfully transition to employment, training, or education opportunities. The philosophical underpinnings of this program are the mental health and addiction Recovery Principles and the Individual Placement Support (IPS) Principles.

About the Job:

We are seeking a **Job Developer** for up to three years, as part of our Employment Services team based in Victoria, BC. This position will work with participants whose mental illnesses and/or addictions provide substantial barriers to employment. Clients will be referred to the Job Developer with an active Return to Work Action Plan (RTWAP), and the Job Developer will work with the client to implement their goals. The Job Developer will build relationships with potential employers in the Victoria area (Capital Regional District) and work closely with the Job Coach.

Key Responsibilities:

- Manage a caseload of individuals with mental health and/or addictions seeking competitive employment in a number of employment sectors
- Support and assist participants with implementing an individualized Return to Work Action Plan.
- Provide Job Development services: identify and recruit potential employers, develop strategies to increase employment opportunities and establish and maintain positive relationships with employers.
- Negotiate placement subsidy agreements with employers
- Conduct employment readiness workshops
- Prepare and distribute program marketing material and assist in other marketing activities such as presentations, networking and educational activities
- Maintain ongoing employer/participant documentation and statistical data as required
- Project coordination and linking to other CMHA programs and activities in Victoria

Qualification Requirements:

- Post-secondary education in Social Services/Mental Health sector completed
- Demonstrated understanding of mental illness and/or addictions
- Knowledge of the BC Human Rights Code, BC Human Rights Tribunal, Duty to Accommodate legislation and the ability to support employers through the process.
- Excellent communication and facilitation skills with the ability to engage employers, advocate for clients and collaborate with multiple stakeholders
- Successful candidates will demonstrate persuasiveness, confidence, resourcefulness and strong community and business knowledge
- Experience working in a vocational/employment initiative with individuals experiencing mental health and/or addictions is an asset.
- Certification in Individual Placement Support training or equivalent vocational certification is an asset.

Other Requirements:

- A valid British Columbia driver's license and access to a vehicle is required
- Criminal Record Check
- Flexible schedule; some evening and weekends may be required
- Current First Aid certification

We practice and support healthy work-life balance by offering flexible work hours, generous holidays and excellent benefits for full and part time employees.

Located in the heart of downtown Victoria in a heritage building close to bike paths, this position is part-time with a 30 hour work week.

How to Apply:

Please submit your resume and cover letter in PDF format by 4 p.m. on or before February 22, 2019 to human.resources@cmha.bc.ca . We regret that only short-listed candidates will be contacted to schedule an interview.

CMHA BC is an equity employer and encourages applications from women, persons with disabilities, members of visible minorities, Aboriginal Peoples, people of all sexual orientations and genders, and others who may contribute to the further diversification of the Association. Lived experience of mental illness is considered an asset.