

## CAREER OPPORTUNITY

### PUBLIC POLICY ANALYST

#### **CMHA BC's context**

The Canadian Mental Health Association, BC Division (CMHA BC Division) impacts British Columbians as a provincial leader and champion for mental health. We partner with government, public entities, private and non-governmental organizations to promote mental health for all.

#### **About you**

You are seeking to apply your critical thinking skills, flexibility, and enterprising spirit to a dynamic public policy team. You are looking to expand your strengths in project development and community engagement in a supportive working environment. You welcome challenge.

#### **What your role will look like**

Reporting to the Public Policy Manager and working closely with the Senior Director, Policy, Research and Planning, you will support strategic engagement for a province-wide policy campaign, plan and develop multi-stakeholder projects, and lead committee and event planning for the Public Policy team. Through this unique opportunity, you will grow your analytical capacity by working on policy-related initiatives and develop your technical capacity by supporting community engagement and campaign initiatives.

In addition to the above, you will research and develop briefs, position papers and submissions for the organization's public policy work, as well as provide policy research and analysis for projects to privacy and information sharing and mental health and addictions. You will create public policy content for materials with a wide reaching audience, including government and elected officials.

You will embrace the voice of people with mental health issues and addictions through leading committees and stakeholder groups, coordinating policy related events, including stakeholder engagement and training, international conference planning and event planning and logistics.

Other duties, as assigned.

#### **What you will bring to the team**

You are a University graduate, preferably with graduate level training in an appropriate discipline, such as public policy, health sciences, psychology and you have 1-2 years experience in public engagement and stakeholder consultation, or a strong desire to develop in this area

This position requires superior writing, analysis and research skills along with strong oral communication and facilitation skills. You have the ability to work collaboratively and manage relationships with stakeholders and leadership. You are comfortable multitasking and prioritizing work to meet tight deadlines. A personal commitment to high-quality work, a professional demeanor, diplomacy and good judgement are important in this role.

Knowledge of the mental health and addictions systems in BC would be very valuable. Personal experience with mental health issues and services, through self or loved ones, is an asset in this role

For a more detailed job description, please visit our website at [www.cmha.bc.ca](http://www.cmha.bc.ca)

#### **A BIT MORE ABOUT US**

We offer a competitive salary and benefits package, along with flexible work hours and a friendly and engaging work environment. Located in downtown Vancouver, this 37.5 hour a week position will require some flexibility and occasional travel.

#### **APPLY FOR THE JOB**

If you are still interested, send us your resume and cover letter outlining how you meet the requirements of the position. Please submit these documents in PDF format to [human.resources@cmha.bc.ca](mailto:human.resources@cmha.bc.ca) by 5 p.m., **September 15, 2016**. While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.

**We are an equity employer and encourage applications from women, persons with disabilities, members of visible minorities, First Nations, Inuit, and Metis people, people of all sexual orientation and genders, and others who may contribute to our further diversification.**